

**BOROUGH OF CHAMBERSBURG
LAND USE PERMIT APPLICATION**

The undersigned hereby applies for a Land Use Permit to build, remodel, or demolish a structure or sign or, change the use of an existing building in the Borough of Chambersburg. The proposed construction or demolition of a building must include a schematic plot plan showing all property lines with distances to the proposed area of work from the property lines, along with the location of all existing buildings on the property and the proposed areas of work. Sign construction must include a plan showing the location, graphical content, and dimensions. Change of use must include a sketch floor plan that shows exits, windows, and restrooms. Applications for a Building Permit or Certificate of Occupancy will not be accepted until the Borough of Chambersburg issues a Land Use Permit. It will be the applicant's responsibility to contact Commonwealth Code Inspection Service, Inc. to obtain a Building Permit or Certificate of Occupancy.

Land Use Permit Application return to:
Borough of Chambersburg
100 S. Second St.
Chambersburg, PA 17201
Phone 717-261-3232 Fax 717-264-0224

Building Permit/Certificate of Occupancy:
Commonwealth Code Inspection Service, Inc.
1102 Sheller Ave., Suite B
Chambersburg, PA 17201
Phone 717-262-0081 or 264-9191 Fax 263-3546

PART 1 – TO BE COMPLETED BY APPLICANT (PLEASE PRINT)

Address where work is being done _____

Contact Person's Name _____

Contact Person's Address _____

Contact Person's Phone Number _____ Cell Number _____

Contractor _____

Address _____ Phone Number _____

Type of Project: New _____ Addition _____ Interior _____ Demolition _____ Sign _____

Change of Use _____

Provide Brief Description of Project _____

Proposed Use of building _____

Lot Size _____ square feet/acres Parking Spaces _____

Building Dimensions _____ Height _____ Estimated Cost _____

Signature _____ Date _____

PART 2 – TO BE COMPLETED BY OFFICIAL

Permit Granted Yes _____ No _____ Date _____

Reason for Denial _____

Planning/Zoning _____ Comments _____

Electric _____ Comments _____

Gas _____ Comments _____

Public Works _____ Comments _____

Water/Sewer _____ Comments _____

Borough Land Use Occupancy Permit Required Yes _____ No _____

Borough Plumbing Permit Required Yes _____ No _____

Borough Electric Permit Required Yes _____ No _____

Borough Fire/Sprinkler/Alarm License Required Yes _____ No _____

CCIS Building Permit Required Yes _____ No _____

CCIS Certificate of Occupancy Required Yes _____ No _____

CCIS Health License Required Yes _____ No _____

<p align="center">Contact Bill Mitchell, Borough Plumbing Inspector at 263-4111 for Plumbing Permits.</p>
